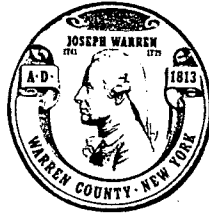


WARREN COUNTY PURCHASING DEPARTMENT

1340 State Route 9
Lake George, NY 12845
Telephone: (518) 761-6538
Fax: (518) 761-6395



Julie A. Butler, Purchasing Agent
Jason M. Shpur, Deputy Purchasing Agent
Amber N. Brownell, Purchasing Assistant

NOTICE TO PROFESSIONALS

The undersigned shall receive sealed proposals for the provision of services to the County of Warren as follows:

WC 54-22 - REQUEST FOR PROPOSALS FOR POINT OF CARE SOFTWARE SYSTEM FOR THE WARREN COUNTY HEALTH SERVICES DEPARTMENT

You may obtain the Specifications either on-line or through the Purchasing Office. If you have any interest in these Specifications **on-line**, please follow the instructions to register on the Empire State Purchasing Group website, either for free or paid subscription. Warren County distributes bid documents only through the Purchasing Department or on-line. Go to <http://www.warrencountyny.gov/purchasing> and choose **BIDS AND PROPOSALS** to access the Empire State Purchasing Group website OR go directly to <http://www.EmpireStateBidSystem.com>. **If you choose a free subscription, please note that you must visit the site up until the response deadline for any addenda. All further information pertaining to this bid will be available on this site. Bids which are not directly obtained from either source will be refused.**

Proposals may be submitted to the undersigned at Warren County Human Services Building, Warren County Purchasing Department, 3rd Floor, 1340 State Route 9, Lake George, New York 12845. Proposals will be received up until **Thursday, October 6, 2022 at 3:00 p.m.** at which time the names only will be read aloud. Please note, County mail is picked up from the Lake George Post Office each weekday morning. Proposals delivered to said post office on the afternoon of bid opening day will not be received until the following day. Please account for this if using the USPS. FedEx and UPS deliver directly to the Municipal Center. All proposals must be submitted on proper bid proposal forms. Any changes to the original RFP documents are grounds for immediate disqualification.

Late proposals by mail, courier or in person will be refused. Warren County will not accept any proposal which is not delivered to Purchasing by the time indicated above, on the time stamp in the Purchasing Department Office.

The right is reserved to reject any or all proposals..

Julie A. Butler, Purchasing Agent
Warren County Human Services Building
Tel. (518)761-6538

IMPORTANT:

Submission of the proposal to Warren County shall be deemed consent for the proposals to be publicly identified, and information contained therein shall be deemed a matter of public record unless such information is designated by the party submitting the proposal as trade secrets or other information allowed to be kept confidential pursuant to the Public Officer's Law of the State of New York. In order to designate information as confidential, the party submitting the proposal must highlight the information and inform the County of its desire to keep that information confidential in a letter transmitting the proposal. Whether the information designated by the service provider is allowed to be kept confidential pursuant to New York State Laws shall be determined by the Warren County Purchasing Agent upon consultation with the County Attorney and notice of such determination shall be made to the service provider prior to the release of the information to afford the service provider an opportunity to appeal the decision.

WC 54-22 - REQUEST FOR PROPOSALS FOR POINT OF CARE SOFTWARE SYSTEM FOR THE WARREN COUNTY HEALTH SERVICES DEPARTMENT

THURSDAY, OCTOBER 6, 2022 TIME: 3:00 P.M. PLACE: HUMAN SERVICES BUILDING

I. BACKGROUND INFORMATION:

The purpose of this Request for Proposals is to obtain pricing for a point of care (POC) system that will ensure compliance with regulations placed on Home Care Agencies and allow for more accurate/current patient data communications between the providers and clinicians and will strengthen the Disease Management and Telehealth Programs the County has already successfully established.

The goal of this long term investment is: to strengthen the County's position as a Certified Home Health Agency serving Warren County residents; once fully implemented, to make storage of the patient paper records obsolete; to impact the number of support staff needed to handle all aspects of the patient record; and to decrease the professional staff's documentation time by 50%, allowing more time for direct patient care.

II. SCOPE OF SERVICES REQUESTED:

A. Services - Generally

POC refers to the electronic process used to document data at the point the care is rendered. Some examples are the patient's medications ordered, their treatments, care plans and the teaching of their specific disease management program along with their progress at the time the teaching was provided. In other words, the home visits and their contact are documented at the time they are made.

The POC system purchased by the County must provide:

- 1) Interface with Telemed Vendor (ClearArch), HIXNY, SHP, and HCAHPS
- 2) Automate: Document tracking and Insurance Eligibility
- 3) Offline capability of data retrieval
- 4) Digital Imaging at Point of Care
- 5) Secure messaging
- 6) Double/2 Factor Authentication
- 7) Customer Service availability 24/7 with same day response
- 8) Known organization structure and contacts
- 9) Medispan and Pecos check embedded in software
- 10) Compatibility with McBee software, a division of Netsmart Technologies, Inc.
- 11) Auto save no longer than 30 seconds
- 12) Care plan library
- 13) Hard stops for Agency to maintain regulatory compliance
- 14) Ability to invoice all payers - including NYS Medicaid
- 15) Ability to bill two separate NPI's
- 16) Ability to create at least two different Service Lines:
 - Certified Home Health Agency (CHHA); and
 - Misc - Maternal Child Health and PRI/Screen Visits
- 17) Dashboard Metrics for QA
- 18) Reporting capabilities for Administrative/Supervisors (i.e. census, diagnoses, due dates for certifications)
- 19) HIPPA Compliance
- 20) Ability to be customized - Administrator/Supervisor autonomy for workarounds to fix issues
- 21) Ease of use for clinicians (i.e. efficient, decreasing documentation time, no redundancy)
- 22) Vendor onsite training and/or vendor led webinar training for start up, 30 day check-in for site optimization, and for any significant updates/change in application

The successful vendor shall also commit to system response and readiness to any change to CMS, National, or State regulations with regard to electronic medical recording.

**WC 54-22 - REQUEST FOR PROPOSALS FOR POINT OF CARE SOFTWARE SYSTEM FOR THE
WARREN COUNTY HEALTH SERVICES DEPARTMENT**

THURSDAY, OCTOBER 6, 2022 TIME: 3:00 P.M. PLACE: HUMAN SERVICES BUILDING

B. Itemization of Services

The itemization of services is intended to represent the services expected by Warren County and understood to be the services customarily provided by POC software vendors and as allowed under the law. Nothing contained herein shall be deemed to request services not consistent with the foregoing statement.

III. TIME FOR OR DURATION OF SUPPORT SERVICES:

In-person or vendor interactive support services shall commence upon award of the successful proposal and execution of an agreement outlining the services to be provided. Proposers must indicate in their proposal, a minimum initial contract term (if any). Thereafter, services provided and support costs shall be evaluated annually and a determination will be made at that time whether or not the County wishes to extend the contract. The County reserves the right to terminate the agreement upon ninety (90) days written notice.

IV. RESPONSES TO THIS REQUEST FOR PROPOSALS - SUBMISSION INSTRUCTIONS:

- A. Proposals must be received no later than **3:00 p.m. on Thursday, October 6, 2022.** Late proposals by mail, courier or in person will be refused. Warren County will not accept any bid or proposal which is not delivered to Purchasing by the time indicated above, on the time stamp in the Purchasing Department Office.

The Warren County Board of Supervisors may reject proposals which are materially incomplete and/or which do not conform to the proposal content or submission requirements. The Warren County Board of Supervisors reserves the right, to the extent permitted by law, to waive any irregularity, variance or informality in a proposal in keeping with the best interests of Warren County.

- B. One original and two (2) copies of the Proposal are to be enclosed in a sealed envelope, plainly marked as “WC 54-22 - PROPOSAL FOR POINT OF CARE SOFTWARE SYSTEM” and addressed to:

Julie Butler, Purchasing Agent
Warren County Human Services Building
1340 State Route 9
Lake George, NY 12845
Telephone No. (518) 761-6538

- C. If you are interested in responding to this RFP, please send a letter together with other appropriate information, such as resumes, description of your company and experience which must include the following information:

- 1) Your level of experience and familiarity in providing the type of software services you propose to provide, including typical services you provide to clients. The following information will be considered in review of the proposal:
 - a) Location of corporate office
 - b) Number of years you have been providing home care software
 - c) Does your company offer other lines of business in addition to home health care? If so, please describe
 - d) What are the Operating System requirements (server and workstation)?
 - e) What are the hardware requirements of the system?

WC 54-22 - REQUEST FOR PROPOSALS FOR POINT OF CARE SOFTWARE SYSTEM FOR THE
WARREN COUNTY HEALTH SERVICES DEPARTMENT

THURSDAY, OCTOBER 6, 2022 TIME: 3:00 P.M. PLACE: HUMAN SERVICES BUILDING

- f) What database is used (SQL, Oracle, etc.)?
 - g) Where is your program developed?
 - h) How are customer requested programming changes handled?
 - i) If programming changes are reviewed by a product advisory committee, please include name and contact of agency that is closest to our location
 - j) Is the system run in-house or ASP?
 - k) If ASP, who owns the data and how do we get it if we choose to migrate to another system later?
 - l) If ASP, what reliability of up-time will you guarantee (with penalties for non-compliance)?
 - m) If ASP, what system response time will you guarantee (with penalties for non-compliance)?
 - n) How long is historical information stored in the live system?
 - o) What is the frequency of software updates?
 - p) What is the frequency of scheduled downtime?
 - q) Is a test/training environment included with the system?
 - r) Is all training provided onsite or at vendor's site?
 - s) What is the average tenure of implementation staff? Please provide a sample implementation work plan.
 - t) What are the hours of customer support (EST)?
 - u) What is the average tenure of customer support staff?
 - v) Is the customer support line toll free?
 - w) Where is your customer support office located?
 - x) Ability to submit and track support issues via the internet?
 - y) How many customers use the application being proposed? Please attach an exhaustive list of all customers.
 - z) Is there a New York User Group that meets regularly? If so, please provide the User Group's President contact information.
 - aa) Does the vendor offer a National Conference? If so, where is it held? (Include next scheduled meeting dates.)
 - bb) Warranty of Software
- 2) Provide a brief overview on how you propose to provide the services.
- 3) **Please specify, in detail, your fee proposal based on a per user basis. If fees must be specified for different types of services, please itemize the same and clearly indicate the total lump sum cost.** Please specify and address all out of pocket expenses, including travel, copying documents, mailings, telephone costs, etc. to render said services.
- 4) Provide at least three entities (preferably of similar size and demographics) for which you have provided POC software services.
- 5) If a particular person or persons will be assigned to handle the County account, please provide, in detail, the qualifications and experience of that person(s) with regard to similar facilities or projects.
- 6) Please provide the proposed staffing or total number of persons you plan to have available to assist with regard to this project and provide names and experience of said persons.
- 7) Proposals shall be submitted with an ink signature on the attached proposal forms in a sealed envelope. Warren County reserves the right to reject any and all proposals received after the date and time indicated for submission. Warren County reserves the right to not accept any proposal

WC 54-22 - REQUEST FOR PROPOSALS FOR POINT OF CARE SOFTWARE SYSTEM FOR THE WARREN COUNTY HEALTH SERVICES DEPARTMENT

THURSDAY, OCTOBER 6, 2022 TIME: 3:00 P.M. PLACE: HUMAN SERVICES BUILDING

which is not delivered directly to Purchasing by the time indicated on the time stamp in the Purchasing Office.

- 5) Each proposal must be accompanied by a completed Iran Divestment Act Certification, Non-Collusion Certificate, and if applicable, Corporate Resolution with seal. All forms are attached hereto. Faxes are not acceptable.

V. QUESTIONS:

If there are any questions concerning this RFP or services to be rendered, please contact Julie A. Butler, Warren County Purchasing Agent, by faxing to 518-761-6395 or e-mailing to butlerj@warrencountyny.gov. Responses to any questions will be provided via addendum to all parties to whom this RFP has been sent. The deadline for the Purchasing Office to receive questions is noon on Monday, September 26, 2022.

VI. RFP GENERAL TERMS AND CONDITIONS:

- A. Selection of Providers for the services proposed shall be made using the following criteria and shall be based on a best value methodology. Evaluation Team members may include, but are not limited to, the Director of Public Health/Patient Services, Interim County Administrator, Chair of the Health Services Committee and any other individuals designated to participate.
 - i. Comprehensiveness of proposal and services offered by the proposer - 35 points;
 - ii. Experience in services being proposed - 25 points;
 - iii. Cost - budget allocation will be a consideration in the final award - 20 points;
 - iv. Proposed time line for implementation- 10 points;
 - v. References - 10 points; and
 - vi. may include such other qualifications as determined by the Warren County Board of Supervisors to be appropriate considerations.
- B. The Provider selected shall be required to execute a contract. The terms of such contract are subject to discussion and agreement but are anticipated to include the following:
 1. Inclusion of a scope of services similar to that set forth in Provider's submission unless modified upon agreement by the County.
 2. A provision shall be included, which allows Warren County to terminate services at any time upon ninety (90) days notice.
 3. A lump sum fee for the services requested herein, and a schedule of out-of-pocket expenses, if applicable.
 4. A credit of the fee payable shall be provided in the event that services are terminated and/or deleted.
 5. Professional liability, with minimum limits of One Million Dollars (\$1,000,000) and general liability insurance coverage satisfactory to the County Board of Supervisors. If vehicles are used in the provision of services, Automobile liability insurance may also be requested.
 6. A provision that requires all services performed under a contract awarded to the successful Provider shall conform to prevailing industry and professional standards and to the requirements of the contract. Upon written notice of any defect from the County, the Provider will be expected to correct or re-perform any defective or nonconforming services at no cost to Warren County, and

**WC 54-22 - REQUEST FOR PROPOSALS FOR POINT OF CARE SOFTWARE SYSTEM FOR THE
WARREN COUNTY HEALTH SERVICES DEPARTMENT**

THURSDAY, OCTOBER 6, 2022

TIME: 3:00 P.M.

PLACE: HUMAN SERVICES BUILDING

any services corrected or re-performed by the Provider will be subject to all provisions of the agreement warranty to the same extent as the work initially performed. If the Provider fails or refuses to correct or re-perform, the County shall be entitled to any remedy that may be provided for under the contract, and in any event, that may be authorized by law.

7. A provision requiring the Provider to defend, indemnify and hold harmless the County with regard to any negligent acts or omissions or malfeasance with regard to the services performed or to be performed.
 8. A provision requiring the Provider to assume sole responsibility for completing services as requested and the Provider may not assign the work to be performed without the consent of the County, which consent shall rest in the sole discretion of the County.
 9. A provision providing that the Provider shall not be deemed an agent of the County for any purpose whatsoever.
 10. Inclusion of such other terms and conditions that may be required pursuant to Federal or State Law, Regulation and/or by the County Attorney.
- C. Please note that retention of services by reason of this RFP is not certain. The right to reject any and all proposals, solicit new or additional proposals or perform some or all of the services in-house or by using services available from professionals currently under contract are retained at all times, even after proposals have been reviewed and considered.
- D. Additional information, interviews and/or presentations may be required at the option of County. In no event shall the County or it's Boards, Officers and employees be liable for any costs incurred for the preparation of and participation in the submission of responses to this request or subsequent interviews of persons or companies.
- E. It is the Proposer's sole responsibility to be familiar with and understand all terms and conditions regarding the RFP before the opening. Any questions should be submitted in writing to the Purchasing Agent and, if relevant, should cite the section and page number of the RFP document relating to the question raised by the Proposer. Answers to all questions of a substantive nature will be given to all Proposers as a formal addendum which will be annexed to and become part of the RFP. Please be advised that Warren County shall not be bound by any verbal response by any County Official or employee which is not confirmed in writing or which does not result in an addendum issued by the Purchasing Department.
- F. Warren County reserves the right to waive or modify minor irregularities in proposals received, utilize any and all ideas submitted in the proposals unless those ideas are covered by legal patent or proprietary rights and generally adapt any or all of the company's proposal in developing contract language. With regard to legal patent or proprietary rights, it shall be incumbent upon the party furnishing the proposal to notify the County of such.
- G. Nothing contained herein shall be deemed an offer by the County or be interpreted as making a representation or giving any assurances that a contract may be entered into or that Warren County is in some fashion obligated. Should Warren County be unsuccessful in negotiating a contract with the Proposer within the time frame acceptable to Warren County, Warren County may begin contract negotiations with other Proposers responding to the RFP, reject all RFPs, re-advertise, or take such other action as may be deemed appropriate.
- H. Proposals will not be returned once submitted, and the County may dispose of the same in any manner allowed under law.

**WC 54-22 - REQUEST FOR PROPOSALS FOR POINT OF CARE SOFTWARE SYSTEM FOR THE
WARREN COUNTY HEALTH SERVICES DEPARTMENT**

THURSDAY, OCTOBER 6, 2022 TIME: 3:00 P.M. PLACE: HUMAN SERVICES BUILDING

- I. Warren County reserves the right to make any investigation deemed necessary to determine Proposer qualifications and responsibility. Proposer shall furnish to the County, upon request, all data pertinent thereto.
- J. Submission of a proposal constitutes agreement to all terms and conditions set forth herein. By submitting a signed proposal, the Proposer: a) warrants that the contents of its proposal are accurate and binding upon the Proposer; b) represents that its staff is knowledgeable about the services to be provided as identified in this RFP; and c) warrants that it will use reasonable and appropriate efforts to provide such services in a professional and timely manner. In addition, the Proposer further warrants that it has become sufficiently acquainted with the conditions, facts, and circumstances relating to providing the requested services. Failure or omission of the Proposer to adequately acquaint itself with existing conditions, facts and circumstances shall not in any way relieve it of any obligations with respect to this RFP.
- K. To the extent required by Article 15 of the Executive Law (also known as the Human Rights Law) and all other State and Federal statutory and constitutional non-discrimination provisions, the Provider will not discriminate against any employee or applicant for employment because of an individual's age, race, creed, color, national origin, sexual orientation, military status, sex, disability, predisposing genetic characteristics, marital status or domestic violence victim status. Furthermore, in accordance with Section 220-e of the Labor Law, if this is a contract for the construction, alteration or repair of any public building or public work or for the manufacture, sale or distribution of materials, equipment or supplies, and to the extent that this contract shall be performed within the State of New York, Provider agrees that neither it nor its subcontractors shall, by reason of race, creed, color, disability, sex, or national origin: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. If this is a building service contract as defined in Section 230 of the Labor Law, then, in accordance with Section 239 thereof, Provider agrees that neither it nor its subcontractors shall by reason of race, creed, color, national origin, age, sex or disability: (a) discriminate in hiring against any New York State citizen who is qualified and available to perform the work; or (b) discriminate against or intimidate any employee hired for the performance of work under this contract. Provider is subject to fines of \$50 per person per day for any violation of Section 220-e or Section 239 as well as possible termination of this contract and forfeiture of all moneys due hereunder for a second or subsequent violation.

WC 54-22 - REQUEST FOR PROPOSALS FOR POINT OF CARE SOFTWARE SYSTEM FOR THE WARREN COUNTY HEALTH SERVICES DEPARTMENT

THURSDAY, OCTOBER 6, 2022 TIME: 3:00 P.M. PLACE: HUMAN SERVICES BUILDING

PROPOSAL

CERTIFICATION

Non-Collusive Certification required of all bidders under Section 103-d of the General Municipal Law as amended by Chapter 675 of the Laws of 1966, and further amended by Chapter 56 of the Laws of 2010, effective June 22, 2010.

- (a) By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid, each party thereto certifies, as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
 - (1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 - (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 - (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.
- (a-1) Notwithstanding the foregoing, the statement of non-collusion may be submitted electronically in accordance with the provisions of subdivision one of section one hundred three of the General Municipal Law.
- (b) A bid shall not be considered for award nor shall any award be made where (a) (1) (2) and (3) above have not been complied with; provided however, that if in any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth, in detail, the reasons therefor. Where (a) (1) (2) and (3) above have not been complied with, the bid shall not be considered for award nor shall any award be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.
- © The person signing this bid or proposal certifies that he has fully informed himself regarding the accuracy of the statements contained in this certification, and under the penalties of perjury, affirms the truth thereof, such penalties being applicable to the bidder as well as to the person signing on its behalf;
- (d) That attached hereto (if a corporate bidder) is a certified copy of resolution authorizing the execution of this certificate by the signatory of this bid, or proposal, on behalf of the corporate bidder.

Individual Bidder

Co-Partnership

By _____
Partner

Corporation

By _____
President

**WC 54-22 - REQUEST FOR PROPOSALS FOR POINT OF CARE SOFTWARE SYSTEM FOR THE
WARREN COUNTY HEALTH SERVICES DEPARTMENT**

THURSDAY, OCTOBER 6, 2022 TIME: 3:00 P.M. PLACE: HUMAN SERVICES BUILDING

PROPOSAL

**CORPORATE RESOLUTION
(WHERE APPLICABLE)**

RESOLVED that _____
(Name of Corporation)

be authorized to sign and submit the Bid, or Proposal, of this Corporation for the following project:

(Title of Project)

and to include in such Bid Proposal the Certificate as to non-collusion required by Section 103-d of the General Municipal Law as the act and deed of such corporation, and for any inaccuracies of misstatements in such certifies this Corporate Bidder shall be liable under the penalties of perjury.

The foregoing is a true and correct copy of the Resolution adopted by _____
_____ Corporation at a meeting of its Board of Directors held on
the _____ Day of _____, 20_____, and
is still in force and effective on this _____ Day of _____,
20_____.

(SEAL OF CORPORATION)

SECRETARY
(Signature)

**WC 54-22 - REQUEST FOR PROPOSALS FOR POINT OF CARE SOFTWARE SYSTEM FOR THE
WARREN COUNTY HEALTH SERVICES DEPARTMENT**

THURSDAY, OCTOBER 6, 2022 TIME: 3:00 P.M. PLACE: HUMAN SERVICES BUILDING

PROPOSAL

CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), Chapter 1 of the 2012 Laws of New York, a new provision has been added to State Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL § 165-a(3)(b).

Additionally, Bidder/Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the County receive information that a Bidder/Contractor is in violation of the above-referenced certification, the County will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the County shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default.

The County reserves the right to reject any bid or request for assignment for a Bidder/Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, _____, being duly sworn, deposes and says that he/she is the
_____ of the _____

Corporation and that neither the Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.

SIGNED

SWORN to before me this

_____ day of _____

202__

Notary Public: _____